



**GREATER TZANEEN MUNICIPALITY**  
*A Tropical Paradise*



**VACANCY**

Applications are herewith invited from suitably qualified persons for appointment in terms of the Municipal Systems Act, Act no 32 of 2000 and Local Government Regulations on the Appointment and Conditions of Employment of Senior Managers of 17 January 2014, Government Gazette Number 37245 on a **five year fixed term contract** coupled to an annual renewable performance agreement in the following vacancy:

**CHIEF FINANCIAL OFFICER**

**Remuneration:** R973 759 – R1 145 598 – R1 317 437 per annum

*(Package will be paid as per Determination of Upper Limits Circular No. 41173 released by the Minister of Corporate Governance and Traditional Affairs dated 10 October 2017)*

**Requirements:** \* A minimum qualification of an appropriate B Com Degree or equivalent NQF level 7 qualification in Accounting, Finance or Economics or Chartered Accountant (SA) \* 7 years' experience at Middle Management Level of which at least 2 years must be at Senior Management Level \* Strategic Leadership and management \* Strategic Financial Management \* Operational Financial Management \* Governance, Ethics and values in financial management \* Risk & Change Management \* Project Management \* Legislation, Policy and Implementation \* Stakeholder relations \* Supply Chain Management \* Audit and Assurance \* A qualification relating to the National Treasury Competency Requirements for Senior Officials e.g. CPMD/MFMP/ELMDP will be an added advantage \* Computer literate in Word, Excel and Windows 2007 programs is required \* A Code EB driver's license is essential.

**Key Performance Areas:** The successful candidate will be responsible and accountable for the following:  
\* Administratively in charge of the Budget & Treasury Office \* Must advise the Accounting Officer on the exercising of powers and duties assigned to the Accounting Officer in terms of MFMA 56 of 2003 \* Must assist the Accounting Officer in the administration of the Municipality's bank accounts and in the preparation and implementation of the Municipality's budget developing a program for infrastructure service delivery within the municipal area in line with the IDP and overseeing its implementation \* Must perform other tasks i.e. budgeting, accounting, analysis, financial reporting, cash management, debt management, revenue collection, supply chain management and financial management \* Directs, develops, monitors, maintain systems, policies, procedures and processes to ensure healthy financial operations and practices \* Develop and implement organizational and developmental vision and strategy \* Perform human resources and administrative duties/activities. (The Chief Financial Officer is accountable to the Accounting Officer)

**Closing date: Monday, 4 December 2017 at 15:00**

**Enquiries: Mrs H Maake (015) 307 8284/8006**

**Applications on the compulsory Senior Managers prescribed Application Form and Indemnity Form ([www.greatertzaneen.gov.za](http://www.greatertzaneen.gov.za)) a Comprehensive CV and Copies of Certified Certificates, ID Copy and Drivers License should be addressed to: Municipal Manager, Greater Tzaneen Municipality, P.O. Box 24, TZANEEN, 0850 (For attention: Manager: Human Resources)**

Fraudulent qualifications or documents will immediately disqualify any application. A candidate who canvasses any councilor and /or senior official for preference will be disqualified immediately from the selection process or from any appointment. Short-listed applicants will be screened for criminal records and /or any pending criminal cases and their qualifications will be verified. Candidates who applied should note that, as per regulation on appointment and conditions of employment of Senior Managers: Chapter 3 Section 10(3)(g), need to disclose their financial interest as (h) prescribes the need to undergo security vetting. Recommended candidates will undergo a competency assessment test; will have to sign an employment contract, a performance agreement and disclosure of financial interest.

Applicants who are not invited for an interview should regard their applications as unsuccessful.  
The Municipality reserves the right not to appoint.

Greater Tzaneen Municipality is an Employment Equity Employer.

**M.S. LELOPE – Act MUNICIPAL MANAGER**